

## TERMS AND CONDITIONS

### 3 Night Extension Tour, January 2-5 Includes:

- 2 Nights in Florence January 2 & 3
- 1 Night near Rome Airport on January 4
- Guides for tours in Florence
- Entrance fees to "The David," The Dome (Cathedral) & Santa Croce Church
- Tour escort throughout
- Bus Transfers
- Farewell Dinner on January 4

\$865 per person double occupancy, \$250 single supplement.

Note: 30 Passengers minimum required to operate the extension.

**PRICING TERMS:** These are outlined adjacent to the estimated selling price listed in this brochure.

**PAYMENT TERMS:** In order to meet deposit schedules with suppliers for this tour, CTS asks for prompt payment on the requested dates. Please see the reservation form for the payment schedule. CTS also accepts Visa and MasterCard for payment. Traveler agrees not to dispute any credit card charges associated with this trip.

**CANCELLATION POLICY:** Forfeit \$100 for cancellations between time of deposit and 10/1/14. Forfeit \$500 for cancellations between 10/1/14 and 7/29/15. Forfeit \$1,750 for cancellations between 7/29/15 and 9/27/15. After 9/27/15, there will be no refund. Penalties will be according to the fax or postmark date. **Absolutely no exception can be granted to these terms since this is a special event.**

**CANCELLATION INSURANCE:** CTS and the American Federation of Pueri Cantores highly recommends the purchase of travel insurance. In order to receive the optimum insurance coverage, purchase travel insurance within 10 days of trip confirmation. Call CTS at 313-565-8888, ext. 151, or your insurance agent.

**PASSPORT:** A valid U.S. Passport is required of all passengers. Please apply for your passport immediately as passports may take a long time to process. Make sure to have it in your possession at all times while on tour. **It must be valid for 6 months following the return date of the trip or boarding or entry into the destination may be denied. Please provide CTS with a copy of the inside page of your passport (showing your name and photo) at the time of reservation.**

**GROUP AIR:** This trip is offered land only. Group air will be made available in February of 2015 for choir groups of 15 or more, which is when group air goes on the market. A realistic air cost estimate will be provided upon request. Corporate Travel's retail agency will be happy to assist in arranging flights for individuals not utilizing group air. Please call 313-565-8888, ext. 151, after February 2015. **It is important to schedule your flight to arrive at airport in Rome by 11:00 a.m. on December 27th.**

Note: Airlines will begin selling seats in February 2015. Holiday travel is always busy, so it is important for those traveling with independent air to buy tickets early in order to get the best possible fare.

**AIRPORT TRANSFERS IN ROME:** Group transfers will be provided in Rome for those choirs who purchase group air. Transfers not included for passengers traveling with independent air. Simply hire a taxi upon arrival and return. Approximate one way cost 60 Euros (approximately \$85).

**REGISTRATION WITH OFFICIAL TOUR OPERATOR:** Participation in the 40th International Congress of Pueri Cantores requires registration with the official tour operator of the American Federation, "Classic Performances by Corporate Travel Service" using the registration form on page 3 of this brochure. Those not registered with Classic Performances will not be allowed to participate. Note: the package must be purchased in its entirety as presented; no partial packages will be sold.

**PERFORMANCE ONLY:** There is no opportunity to plan your own trip and participate in the 40th International Congress of Pueri Cantores. You must purchase the full package, as presented herein, to be able to perform. There can be no exceptions.

**TRAVEL DOCUMENTS:** Unless otherwise notified, CTS will mail you your travel information approximately 10-14 days before departure.

**ITINERARY:** Itinerary is tentative and subject to final approvals and availability. An official Congress schedule will be announced by the International Federation of Pueri Cantores in Fall 2014 and an adjusted itinerary will be published at that time. Your final itinerary will be published 10-14 days prior to departure. Because of changes in local schedules, we may need to alter specified events, dates and/or venues to better fit the overall plan. The right is reserved to alter or cancel the itinerary, at CTS's sole discretion, as it may deem necessary or advisable.

**GRATUITIES:** Gratuities for your escort, driver and guides are not included. In Europe it is customary to tip the escort four (4) Euros and the driver three (3) Euros per person per day. The tip for the local guides is usually about one (1) Euro for half-day tours and two (2) Euros for full day tours.

**ROOMMATES FOR STUDENTS:** Roommates will be assigned by trip leaders. Adults have the opportunity to stay in a single room for additional cost.

**LUGGAGE:** Baggage is at owner's risk throughout the tour.

**Checked Baggage:** Fees are not included in this tour package price. Most airlines charge fees ranging from free to \$75 per bag one way. If traveling with group air, the air carrier for your flight will be announced in your final travel documents and an online link provided to learn the exact charges of your carrier. (Note: The website [iflybags.com](http://iflybags.com) may be helpful and gives sample fees for all carriers.) Checked baggage is limited to one bag per person. There can be no exceptions. For most airlines, the one checked bag is limited to **50 pounds and 62 inches** (length + width + height). If these specifications are exceeded, excess charges may be collected by the airline at the airport. Do not lock baggage you intend to check in at the airport. Please confirm these specifications when you receive your final travel documents, as they can and do change.

**Carry On Luggage:** You may also bring a small carry-on bag that will fit under an airline seat and on the small parcel racks of the motor coach, which average about 8 inches high by 18 inches deep. It is best if your carry-on bag is soft sided, as the parcel racks on the motor coaches are small. Currently, travelers are allowed to transport only small amounts of liquids, gels, lotions, aerosols or similar items on their person or in their carry-on luggage. Details will be in your final travel documents.

**HEALTH REQUIREMENTS:** Travelers must be medically and physically fit for this tour. This tour requires significant walking, as motor coaches are not permitted to pick up and drop off in front of major attractions. The tour is not wheelchair accessible. Any special medical conditions or equipment must be advised in writing, for evaluation of feasibility, at the time of making your reservation. Should any special assistance be required, traveler agrees to bring a companion capable and willing to assist traveler.

**CHILDREN UNDER 18:** For a minor under the age of 18 to travel out of the United States without both parents or legal guardians, a notarized affidavit from the non-travelling parent(s) or guardian(s) must be obtained and presented upon departure and return to the United States. You may request a form from our office.

**STATE DEPARTMENT & OTHER AGENCIES:** From time to time the State Department ([www.state.gov](http://www.state.gov)) and the Center for Disease Control ([www.cdc.gov](http://www.cdc.gov)) and other government agencies and departments issue travel advisories or warnings for one or more of the destinations that you may be visiting on tour. We encourage you to contact these agencies directly to obtain the most current information. CTS cannot change the cancellation terms or conditions based on the issuance of any such warning or advisory or the occurrence of any terror, health or other incident in one or more of the places this tour is scheduled to visit. All cancellation penalties remain in full force and effect.

**PHOTOGRAPHY:** CTS may take photographs or film of its trips and trip participants, and participant grants CTS express permission to do so and for CTS to use such for promotional or commercial use without payment of any fee or royalties.

**UNUSED SERVICES:** There is no right to a refund for any unused services including airline tickets.

**CHANGES:** Changes in any of the terms and conditions can be made only in writing signed by an officer of CTS.

**PARTICIPATION:** CTS reserves the right to decline to accept or retain any participant on any of its tours if, in its sole discretion, it deems accepting or retaining any such participant as being detrimental to the tour. In the event any participant is removed from a trip, CTS's only obligation is to refund to that person that portion of the payment allocable to unused services.

**BINDING ARBITRATION:** Any controversy or claim arising out of or relating in any way to these Terms and Conditions or any other information relating in any way to the trip, or to the trip itself, shall be settled solely and exclusively by binding arbitration in Dearborn Heights, Michigan, in accordance with the commercial rules of the American Arbitration Association then existent. Substantive (but not procedural) Michigan law shall apply in any such arbitration. The arbitrator and not any federal, state, or local court or agency shall have exclusive authority to resolve any dispute relating to the interpretation, applicability, enforceability, conscionability, or formation of this contract. Including but not limited to any claim that all or any part of this contract is void or voidable.

